

**SUMMARY OF THE MINUTES OF THE COTTONWOOD
PARKS AND RECREATION COMMISSION
April 22, 2014**

Present:

Doug Hulse
Bill Bowden
Cindy Burton
Al Hilberger
Bob Richards
Ann Shaw

Absent:

Carol Nielsen

Also Present:

Richard Faust, Community Services General Manager
Ryan Bigelow, Recreation Program Supervisor
Robin Babbitt, Administrative Assistant

CALL TO ORDER

Commissioner Hulse called the meeting to order at 5:02 pm at the Cottonwood Recreation Center Conference Room.

MINUTES – MARCH 25, 2014 REGULAR MEETING

Commissioner Hulse asked for consideration of the minutes from the March 25 regular meeting. Commissioner Burton made a clarification that she worked for a well driller, not a welder. Commissioner Bowden motioned to approve the minutes with the change noted by Commissioner Burton. Commissioner Burton seconded the motion. Motion carried unanimously.

CALL TO THE PUBLIC

None.

OLD BUSINESS

A. MONTHLY REPORT INFORMATION FOR MARCH 2014

Mr. Faust reviewed the monthly reports from February focusing on the continuing increase to recreation center rental revenues.

B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH MARCH)

Mr. Faust reviewed the changes to utility charges over the last few months explaining that the continued higher water and sewer costs over last year were mostly due to rate increases.

C. MICKELSEN MEMORIAL MARATHON RACE EVENT – REVIEW (RYAN BIGELOW)

Mr. Bigelow reviewed the recent race event. He explained why he felt participation numbers were down but also stated that overall the race keeps getting better each year.

D. UPDATES ON PROGRESS - AFTER SCHOOL PROGRAM – POTENTIAL FOR COLLABORATION WITH COTTONWOOD OAK CREEK SCHOOL DISTRICT

Mr. Faust stated that staff on both ends is still working toward this effort. The Century 21 grant is due May 5. He explained that if the school doesn't receive the grant they still plan on collaborating but it would be on a smaller scale.

E. RECREATION CENTER MECHANICAL SYSTEM REPAIR/RENOVATION –UPDATES ON SYSTEMS & EFFICIENCY

Mr. Faust stated that the solar system is working at 100% efficiency now that the water softener is installed and the pipes replaced.

NEW BUSINESS

A. COOPERATIVE PROGRAM WITH VERDE VALLEY MEDICAL CENTER (MEMBERSHIP INCENTIVE PROGRAM) COUNCIL AUTHORIZATION

Mr. Faust stated that Council authorized this program at their April 15 meeting.

Mr. Bigelow stated they added a signature line to the certificate and they are ready to start this program. The VVMC lecture series is tentatively scheduled. He reviewed the program and benefits for the CRC further.

B. JULY FOURTH CONDITIONS – WEATHER AND PYROTECHNICS UPDATE/STATUS

Mr. Faust reviewed the potential for cancellation of pyrotechnics at this year's July Fourth event. He explained that the decision to cancel fireworks belongs to the Fire Chief and City Manager. They will meet with the Fire Chief again in May and June to discuss this issue again. The group continued discussion of the weather and other options.

C. UPCOMING PARKS & RECREATION PROGRAMS/SPECIAL EVENTS

Mr. Bigelow and Mr. Allen reviewed the upcoming and programs. These include Adult Softball, Adult Volleyball, Bike MS, Outdoor Pool opening, Daddy/Daughter Date Night, Farmer's Market Jamboree, Thunder Valley Rally, Rhythm & Ribs and a potential Super Bowl 2015 event.

D. UPCOMING MEETINGS – NEXT MEETING WILL BE HELD MAY 27, 2014

Mr. Faust stated that the next regular meeting would be held May 27.

ADJOURNMENT

Commissioner Shaw motioned to adjourn the meeting. Commissioner Bowden seconded the motion. Meeting was adjourned at 5:44 pm.